

version as of 24.08.2026

§ 1 General Provisions

1. This Rules for the provision of services electronically sets forth the principles of providing services by AURACO Limited Liability Company with its registered office in Warsaw (00-382), at Solec 81B/73A street, entered in the Register of Entrepreneurs of the National Court Register maintained by the District Court for the Capital City of Warsaw in Warsaw, XII Commercial Division of the National Court Register under the KRS number 0000516759, NIP 7010432590, REGON 147331088, share capital: 80 000,00 PLN., hereinafter referred to as "AURACO", to individuals who use the website available in the domain notice-gdpr.info, contact details about the Service operation reach at kontakt@auraco.pl.
2. The Terms and Conditions have been introduced by AURACO to fulfill requirements set out in the Act of July 18, 2002, on the provision of electronic services (Journal of Laws of 2020, item 344.) and constitutes a contract on the provision of electronic services, concluded between AURACO and the Service Recipient, the subject of which is the provision of electronic services on terms defined in these Terms and Conditions.

§ 2 Definitions and Acronyms

1. The following terms, written in capital letters, have the following meaning:
 - 1) Terms – this document;
 - 2) Privacy Policy - document defining the provisions regarding the processing of personal data on the Service as well as information on the use of Cookies;
 - 3) Service - an internet service conducted by the Service Provider in the domain *.notice-gdpr.info;
 - 4) Service – one of the services offered by the Service Provider on the Service;
 - 5) User - every individual visiting the Service;
 - 6) Cookies – files saved in the telecommunication device of the User during the User's visit to the Service, which store settings and other information used on the pages of the Service visited by the User;
 - 7) URL (ang. Uniform Resource Locator) – a standardized format for addressing (location determination) of resources (information, data, services) used in the Internet and in local networks. The URL standard is described in the document RFC 1738; an example of a simple URL address - <http://www.wikipedia.org/wiki/URL>;

- 8) SSL – (ang. Secure Socket Layer) is a network protocol that enables establishing secure connections between an internet browser, and a server on which an internet page is located. It thus provides confidentiality to all information sent both ways.
 - 9) GDPR - Regulation of the European Parliament and of the Council (EU) 2016/679 dated 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation) (OJ EU L 119 of 04.05.2016, p. 1 and OJ EU L 127 of 23.05.2018, p.2);
 - 10) PESA – Act on Providing Services by Electronic Means (Journal of Laws of 2020, item 344);
 - 11) Act – Telecommunications Law – the act of July 16, 2004. Telecommunications Law (Journal of Laws of 2022, item 1648).
 - 12) Contact point – a Service requiring the User's interaction with the Service, consisting in receiving, through a form available on the Service, a Request concerning the rights of a data subject, and forwarding that Request to the Controller;
 - 13) Controller – the controller of personal data within the meaning of Article 4(7) GDPR, on whose behalf AURACO operates the Contact point in a given subdomain of the Service; the name of the Controller is stated in the legal information on the Contact point page;
 - 14) Request – an application concerning the exercise of rights available to a data subject under Articles 15–22 GDPR, submitted through the Contact point;
 - 15) Applicant – a User submitting a Request, acting either on their own behalf or on behalf of another data subject.
2. The terms used in the Terms and Conditions and in the Privacy Policy, the individual words of which start with a lowercase letter and are not defined therein, such as:
- 1) „administrator“, „data processor“, „third party“, „personal data“, „processing“ have the same meaning as in Art. 4 GDPR
 - 2) „telecommunication terminal equipment“ have the same meaning as assigned to them by Art. 2 of the Act – Telecommunications Law
 - 3) „commercial information“; „means of electronic communication“; „teletinformaton system“ have the same meaning as assigned to them by Art. 2 of PESA

§ 3 Type and scope of services

1. The Service Provider offers two types of services:
 - 1) Not requiring the User's interaction with the Service.

- 2) Requiring the User's interaction with the Service;
2. Non-interactive Services are services allowing to get acquainted with the content published on the Service and downloading files.
3. The Service requiring the User's interaction with the Service is the Contact point. It is provided only in those subdomains of the Service in which the Controller has instructed AURACO to operate it; in the remaining subdomains the form is not made available.
4. Within the Contact point, AURACO receives the Request and forwards it to the Controller. In doing so, AURACO acts as a processor within the meaning of Article 28 GDPR and neither decides how the Request is handled nor assesses its merits. The reply to the Request is given by the Controller.

§ 4 Conditions of providing services

1. Technical requirements necessary to use the Service: *.notice-gdpr.info (These are for guidance only and may require changes in the case of services provided by AURACO.)
 - 1) Hardware requirements:
 - a) Desktop computer, laptop, smartphone capable of transferring data via the Internet
2. Software requirements:
 - 1) Email service
 - 2) JavaScript, Flash, XML, PHP, DHTML, cookies, HTML, CSS services.
 - 3) An Internet browser supporting the HTML 5 standard, eg. Internet Explorer 11.0, Chrome 34, Safari 14.1, FireFox 29, Edge 91 or higher;
 - 4) Program for handling PDF files, e.g. Adobe®Reader
 - 5) Files that the Service Provider can send via the Service are PDF files.
3. The file downloaded by the Service User from the Service can be read by a program for handling PDF files, e.g. Adobe®Reader
4. The contract for services is concluded in Polish
5. The Service User is obliged to refrain from:
 - 1) abusing electronic communication means, especially by causing disruption of work or overloading the Service Provider's ICT systems or other entities taking direct or indirect participation in providing electronic services;
 - 2) actions aimed at testing the possibility of breaking or circumventing the security of the Service Provider's ICT systems, as well as any other actions that lead to obtaining unauthorized access to all or part of the Service Provider's ICT systems;
 - 3) using the services provided by the Service Provider in a way contrary to universally applicable law, good manners or legitimate interests of the Service Provider;

- 4) delivering via the Services provided in the Service content, that infringe the rights of third parties, generally accepted social norms
or are inconsistent with universally applicable legal regulations, or their introduction or dissemination through the Service Provider's ICT systems.
6. Communication between the Service User and the server, through which AURACO provides Services, including file transfer, is subject to encryption using cryptographic technology of the connection between the server on which the Service operates and the telecommunication terminal device used by the Service User (so-called. SSL protocol).
7. Regardless of the information recorded for the purposes referred to in point 5, AURACO may, with the consent of the Service User, record on the telecommunications terminal device information that is not necessary to use the Services.
8. Detailed conditions concerning storage and obtaining access to information, as referred to in points 7 and 8, the purposes of their use and the possibility of changing settings in this area by the Service User AURACO has set out in the Privacy Policy available in each of the Service's subdomains (*.notice-gdpr.info).
9. The Service Provider reserves the right to conduct necessary maintenance of the Service, which may cause temporary difficulties or prevent Users from using the Services.
10. In special circumstances affecting the safety or stability of the ICT system, the Service Provider is entitled to temporary cessation or restriction of the provision of Services, without prior notification and carrying out maintenance work aimed at restoring the safety and stability of the ICT system.
11. Using the Contact point requires providing an e-mail address. A confirmation of receipt of the Request, together with a confirmation link, is sent to that address; the link is single-use and remains valid for 7 days from dispatch.
12. The Applicant undertakes not to provide in the Contact point form personal data going beyond what is necessary to handle the Request. Identity documents should not be attached to a Request, nor should identification numbers be given that the Service Provider does not ask for.
13. AURACO applies safeguards in the Contact point form against automated submission of Requests, including a hidden control field, measurement of the time taken to complete the form, and a limit on the number of Requests accepted from a single e-mail address and for a single Controller within one hour. A Request that fails this check is not accepted and the Applicant is informed accordingly.

§ 5 Specific threats related to using the Service and data protection personal

1. The Service User's use of the Service involves a risk of infection of the ICT system, which is used by unwanted software, including one whose sole purpose is to cause harm.
2. To reduce the susceptibility of the Service User's telecommunications terminal device to threats related to the infection of the IT system, the Service Provider recommends installing antivirus software on the device, which the Service User uses. It is recommended that the antivirus program be constantly updated.
3. Additionally, it is recommended that the Service User have a system firewall activated on the computer.
4. In addition to the threats resulting from the infection of the computer system, possible threats also include hacker attacks. The Service Provider declares that it uses security measures intended to prevent or significantly hinder breaking into the Service Provider's system.
5. Personal data of Service Users using the Services are processed on the principles described in the Privacy Policy, available in each of the Service's subdomains (*.notice-gdpr.info).

§ 6 Terms and conditions of concluding and terminating the contract for the provision of electronic services

1. Using the Services offered in the Service is free of charge.
2. The contract for the provision of Services not requiring interaction with the Service User begins when the Service URL is called up in the browser window by the Service User and ends when the Service User leaves the Service.
3. The contract for the provision of a Service requiring interaction is concluded when the Applicant submits the Contact point form and is terminated when the Request is forwarded to the Controller. The further course of the matter, including the deadline for and the content of the reply, is governed by the GDPR and remains with the Controller.

§ 7 Complaint procedure

1. Complaints related to the provision of electronic services by the Service Provider may be submitted in writing to the address of the Service Provider, in electronic form via e-mail to the address: kontakt@auraco.pl.
2. It is recommended that the Service User provide in the description of the complaint: information and circumstances related to the subject of the complaint, in particular the type and date of the occurrence of irregularities;

- the request of the Service User and contact details of the person submitting the complaint.
3. The Service Provider considers complaints immediately, no later than within 14 days, from the date of its submission. If the complaint cannot be considered during this period, the Service Provider informs the complainant about the reasons for the delay, as well as the expected, necessary deadline for consideration of the complaint.
 4. The person submitting the complaint receives a response in the form of an email sent to the email address from which the complaint was sent.
 5. The Controller is responsible for the accuracy of the information clauses published in the Service and for handling a Request submitted through the Contact point. Complaints concerning the operation of the Service, including unavailability of the form or failure to receive confirmation of receipt of a Request, are handled by AURACO under points 1–4 above.

§ 8 Changing of the Regulations, final provisions

1. The Regulations are available via a link on every page of the Service.
2. An electronic version of the Regulations can also be requested by contacting the email address indicated in § 1.